

Request for Quotation

Description of service	Sports Coaching in the Parishes of Malmesbury Community Area. Sports to include Zorb Football, Archery, Street Surfing dependent on location and young people's input.
Date (s) service required	<p>Looking at the parishes and the number of young people, I would suggest the following:</p> <p>Day 1: (Easton Grey, Norton and Brokenborough), Sherston, (Sopworth and Luckington) Day 2: Oaksey, Crudwell, (Hankerton and Charlton) Day 3: Ashton Keynes, Leigh, Minety Day 4: Lea and Cleverton, St Paul Day 5: Brinkworth, Dauntsey, (Little Somerford and Great Somerford)</p> <p>With the following timings:</p> <p>11.00 – 12.00 Parish 1 1.00 – 2.00 Parish 2 3.00 – 4.00 Parish 3</p> <p>With Day 4 just using the first 2 sessions.</p> <p>We could then look to offer the Malmesbury community day 11am – 3pm towards the end of August with 4 coaches so 2 activities running throughout the day.</p>
Total cost	<p>This quote is just for the summer and the breakdown includes:</p> <p>Four days with 3 parishes at £400 per day (total £1600) - Breakdown per day: £100 per session including all equipment and set up and pack away time and £100 for travel time and costs.</p> <p>One day with 2 parishes at £250 - Breakdown is £100 per session including all equipment and set up and pack away time and £50 for travel time and costs.</p> <p>Each session will be an hour of coaching with 2 qualified coaches present to ensure no lone working. All staff will be DBS checked and qualified.</p> <p>Malmesbury community day: £800, four hours coaching with 4 coaches and all equipment and set up and pack away time.</p> <p>All the above costs are exclusive of VAT, the total cost is £2650 + VAT.</p>
Evaluation criteria	Best value - combination of service provided and cost

Terms and conditions	Wiltshire Council's standard terms and conditions apply These are available on www.wiltshire.gov.uk
Payment terms	Payment within 28 days of the invoice date
Quotation required by	10th February 2016